



SAINT LOUIS COUNSELING

NO SHOW/LATE CANCELLATION POLICY

Please note: Our agency requires a 24 hour notice if you are unable to keep your appointment. This is necessary so that we may offer that appointment time to someone else who is waiting to see our provider. Repeatedly missing appointments or failure to give proper notice will result in a missed appointment fee, (\$40.00) or dismissal from services.

Signature _____ Date _____

MEDICATION POLICY

For clients who will be seeing our psychiatrist for medication management, please note:

It is your responsibility to keep your medications and prescriptions in a safe place. If medications are lost or stolen, your insurance company will not pay to replace them until they are due to be refilled. Some of the medications can be rather costly. A serious concern is if the medication falls into the wrong hands, as this could be very dangerous. If a prescription or medication is lost or stolen, your chart will be reviewed by your physician, and he/she will decide if a replacement prescription is appropriate. Please take your medication only as prescribed unless you have discussed a change with your physician.

Signature _____ Date _____